



OLD CLEEVE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 19 JANUARY 2026 at 7PM AT
ROADWATER VILLAGE HALL, ROADWATER

Present:	Cllr Stabb (Chairman)	Yes	Cllr Gaskin	Yes
	Cllr De’Ath (Vice-Chairman)	Yes	Cllr Johnson-Smith	Yes
	Cllr Short	Yes	Cllr Scofield	Yes
	Cllr Cridland	Yes	Cllr Baker	From 244/26
	Cllr Dutton	Yes	Cllr Smith	Yes
	Cllr Strom	Yes	Cllr Eggar	From 238/26
	Cllr Gannon	Yes		
In attendance:	Andrea Johnson (Clerk) and Cllr Strom (Somerset Council)			

Minute

234/26 **Apologies for absence**
No apologies for absence were received.

235/26 **Declarations of interest**
There were no declarations of interest.

236/26 **Minutes of the meeting on 15 December 2025**
It was unanimously **resolved** by those Members present at the meeting on 15 December 2025 that the draft minutes should be signed by the Chair as a correct record.
Proposed: Cllr Cridland **Seconded:** Cllr Gannon
Action: Chair to sign the minutes and Clerk to add to website.

237/26 **Public participation**
No members of the public were present.

238/26 **Somerset Councillor’s Report**
Cllr Eggar joined during this agenda item.
The Planning Enforcement team at Somerset Council confirmed to Cllr Gannon that a planning application would have been required in respect of the earth and waste transferred from Doniford to a site at Washford. The earth movements to the Washford site now appears to have ceased.
Cllr Strom (Somerset Council) reported that Somerset Council had agreed to re-consider the request to reduce the speed limit on the A39 through Washford and will be consulting with the police.
It had been suggested to Cllr Strom that she explore whether the Hinkley Point bus service could be extended to Blue Anchor and Roadwater, however members agreed that this would not address the wider issue of the reduced local bus service. Cllr Johnson-Smith will contact Philip Bramwell, the Parish Council’s bus champion to explore next steps.



OLD CLEEVE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 19 JANUARY 2026 at 7PM AT
ROADWATER VILLAGE HALL, ROADWATER

Minute

239/26 **Planning application 3/26/25/017 Rock Cottage, Torre to White Horse Pub, Old Cleeve**
 It was unanimously **resolved** to support the application. Replacing the current flat roof with a pitched roof results in a design that is more sympathetic to the host property and more in keeping with established planning design principles, representing an overall improvement on the existing extension.
Proposed: Cllr Gannon **Seconded:** Cllr Dutton
Action: Clerk to submit response to planning authority.

240/26 **Bank Reconciliation Statement and expenditure against budget**
 The bank reconciliation statement at 31 December 2026 and expenditure against budget was noted; there were no exceptional items to report.

241/26 **Payments made since the previous meeting**
 The following payments were verified as agreed in previous meetings or in line with the Council’s contractual obligations and the powers granted to the Parish Council

Payee	Description	Amount£
A Johnson	Salary & Homeworking allowance December	1041.32
Peninsula Pensions	Pension Contributions	313.42
Unity Bank	Bank service charges	7.00
Lysaght Hall	Hall Hire – mature drivers course	35.00
Horner Farm	Tree surgery – Washford Recreation Ground	240.00
Roadwater Cricket Club	Donations	900.00
Defib Store	Defibrillator batteries x 3	738.00

242/26 **Payments for authorisation**
 It was unanimously **resolved** to make the following payment under the powers granted to the Parish Council, totalling £211.81

Payee	Description	Amount£
A Johnson	Expenses	10.35
A Johnson	Microsoft subscription	201.46

Action: Clerk to arrange payments.

243/26 **Blue Anchor Toilets Community Interest Group (BATCIC)**
 Members unanimously resolved that the payments to be made to BATCIC under the 3-year Service Level Agreement should be made monthly in arrears.
Proposed: Cllr Stabb **Seconded:** Cllr Strom
Action: Clerk to advise BATCIC and set up the payments.



OLD CLEEVE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 19 JANUARY 2026 at 7PM AT
ROADWATER VILLAGE HALL, ROADWATER

Minute

244/26 **Statement of Internal Controls**

Members considered and approved the Statement of Internal Controls.

Proposed: Cllr Cridland **Seconded:** Cllr Short

Action: Clerk to add to website

Members unanimously **resolved** that the current system of internal control is effective and operating satisfactorily.

Proposed: Cllr Scofield **Seconded:** Cllr Cridland

245/26 **Traffic Management Plan - development on land north of Huish Lane, Washford**

Cllr Baker joined the meeting during this agenda item.

Members noted the concerns about recent activity on the site of the proposed development on land north of Huish Lane, Washford. It was unanimously **resolved** to request a copy of the Traffic Management Plan for the development from the Planning Authority. The developer is to be copied into the request.

Proposed: Cllr De'Ath **Seconded:** Cllr Short

Action: Clerk to request a copy of the Traffic Management Plan.

246/26 **Signage for Woodadvent Lane**

Members unanimously **resolved** to approach Nettlecombe Parish Council about additional signage for Woodadvent Lane.

Proposed: Cllr Johnson-Smith **Seconded:** Cllr Baker

Action: Clerk to contact Nettlecombe Parish Council

247/26 **Washford Recreation Ground - swings**

Members noted the concerns about the soiling of the swing seats by bird droppings and unanimously resolved to replace the current spikes with either hedgehog brush or anti-vandal grease.

Proposed: Cllr Baker **Seconded:** Cllr Gaskin

Action: Clerk to arrange

248/26 **Children's Policy**

Members unanimously **resolved** to adopt the Children's Policy. In accordance with the policy, new signage will be installed at Washford Recreation Ground displaying the Clerk's phone number and email address.

Proposed: Cllr Baker **Seconded:** Cllr Cridland

Action: Clerk to upload the policy to the website and arrange appropriate signage



OLD CLEEVE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 19 JANUARY 2026 at 7PM AT
ROADWATER VILLAGE HALL, ROADWATER

Minute

249/26

Norman Family Trust

Members unanimously **resolved** to make a grant application to the Norman Family Trust towards the cost of resurfacing the MUGA.

Proposed: Cllr Short **Seconded:** Cllr Gaskin

Action: Clerk to submit the grant application

250/26

Emergency Planning

Members considered the offer from Somerset Prepared to facilitate a free workshop to support the development of an emergency response plan for the parish. It was agreed to request further information regarding the format and content of the proposed workshop.

Action: Clerk to write to Somerset Prepared.

251/26

Speed Indicator Device (SID)

Members noted that a member of the public had suggesting establishing a GoFundMe page to raise funds for the purchase of a SID. The implications of accepting such donations were discussed, and Members agreed to defer a decision until further information is available.

Members considered the quotes received for a solar powered SID and unanimously **resolved** to purchase a solar-powered smiley-face Elan Evolis Mobility SID at a cost of £2039.99.

Proposed: Cllr Eggar **Seconded:** Cllr Gaskin

Action: Clerk to arrange purchase of the SID and ancillary equipment.

252/26

War Memorial

Members noted the letter from the Trustee of the War Memorial charity.

253/26

Asset Management Policy

Members unanimously **resolved** to re-adopt the Asset Management Policy without amendment.

Proposed: Cllr Stabb **Seconded:** Cllr Baker

Action: Clerk to update the website.

Members considered whether to obtain a professional revaluation of certain assets to ensure that insurance levels remain appropriate and in line with the Policy. It was agreed that the Community Facilities Working Party would review the current asset list and make recommendations on which assets require a professional revaluation.

Action: Clerk to provide Community Facilities Working Party with a copy of the Asset Register and insured values.



OLD CLEEVE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 19 JANUARY 2026 at 7PM AT
ROADWATER VILLAGE HALL, ROADWATER

Minute

Members agreed the following responsibilities for physical verification and inspection of assets in accordance with the Asset Management Policy:

Asset	Where	Responsible	Frequency
Benches	Old Cleeve	Cllr Stabb	Quarterly
Bus shelter	Roadwater	Cllr Eggar	Quarterly
Bus shelters	Washford	Cllr Short	After each clean
Bus shelters	Dragons Cross	Cllr De'Ath	After each clean
Defibrillator	Washford	Cllr De'Ath	Monthly
Defibrillator	Blue Anchor	Mr G M Williams	Monthly
Defibrillator	Old Cleeve	Mr G M Williams	Monthly
War Memorial	Dragons Cross	Cllr De'Ath	Bi-annually
Washford Recreation Ground	Washford	Cllr Baker	Weekly

254/26 **West Somerset Flood Group**

Members noted that the Parish Council will be hosting the January meeting of the West Somerset Flood Group and unanimously **resolved** to give a donation of £25 to be made to the Blue Anchor Toilets Community Interest Company to provide refreshments for the meeting.

Proposed: Cllr Stabb **Seconded:** Cllr Dutton

Action: Clerk to arrange the donation.

255/26 **Next meeting**

Members unanimously **resolved** to change the date of the next meeting to 23 February 2026 and to hold it at the Lysaght Hall.

Action: Clerk to arrange new meeting venue and update the website

256/26 **Annual Parish Meeting**

Subject to the availability of the Memorial Hall, members unanimously **resolved** to hold the Annual Parish Meeting on 11 May 2026 in Washford. Organisations which have received grant funding during the current financial year will be asked to provide a short written report. The agenda will be forward-looking, focusing on plans and priorities for 2026/27.

Action: Clerk to arrange meeting venue.

257/26 **Matters for Information only**

- The Clerk's Report was noted
- Cllr Strom (Somerset Council) will raise concerns regarding blocked gullies and the lack of road sweeping in Washford with Somerset Council.



OLD CLEEVE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 19 JANUARY 2026 at 7PM AT
ROADWATER VILLAGE HALL, ROADWATER

Minute

258/26

Items for future agendas

- Asset Register Review – the Community Facilities Group
- Recommendation on ecology survey provider for Puthills Copse– Environment Committee
- Parish Plan: quarterly review of progress – Cllr Dutton
- Report from Roadwater Youth Club
- Tree Management Plan - Environment Committee
- Police “Check Your Speed” signs – Cllr Smith
- Donations for SID – Cllr Stabb

259/26

No resolution was made as no press or public were present.

260/26

Personnel matters

The decisions of the Personnel Committee regarding the interim appointment of a locum Clerk and the arrangements for the recruitment and appointment of a permanent Clerk, following the resignation of the current postholder were noted.

261/26

CCTV

It was agreed to defer a decision until further information is available. It was noted that planning permission may be required depending on the height of the cameras.

262/26

There being no further business, the meeting was closed at 8.51 pm.

Signed.....

Dated: 23 February 2026