



# OLD CLEEVE PARISH COUNCIL

Minutes of the Meeting of the Finance Committee held on 27 October 2025 at 6pm at Roadwater Village Hall

- Present:** Cllr Scofield (Chairman), Cllr Johnson-Smith (arrived during FC29/25), Cllr De’Ath, Cllr Stabb and Cllr Cridland
- In attendance:** Andrea Johnson (Clerk), representatives from Roadwater Cricket Club Citizens Advice, West Somerset, Blue Anchor Toilets Community Interest Company and Cllr Smith.
- Absent:** None

## Minute

### FC26/25 **Apologies for Absence**

All members of the Committee were present.

### FC27/25 **Declarations of Interest**

No declarations were made.

### FC28/25 **Minutes of the meeting on 10 October 2025**

It was unanimously **resolved** by those Members present who had attended the meeting of the Finance Committee on 10 October 2025 that the Chairman should sign the minutes as a correct record.

**Proposed:** Cllr Johnson -Smith **Seconded:** Cllr De’Ath

**Action:** Chairman to sign the minutes. Clerk to update the website.

### FC29/25 **Grant application – Roadwater Cricket Club**

Cllr Johnson-Smith joined the meeting during this discussion.

The applicants clarified that repairing the existing mower was uneconomic, and they were now seeking support towards the purchase of a new mower as a longer-term solution. As the Cricket Club cuts the Recreation Field on behalf of the Roadwater Village Trust, it was understood that the mower would be owned by the Trust.

Members noted that the Club held reserves equivalent to over six months’ expenditure and would expect the Club to provide match funding from its own resources or other grant sources. It was suggested that the Parish Council may be able to assist signposting to grant funding routes.

It was proposed that the application be deferred to the next meeting to allow the applicants to refine and clarify their request.

It was noted that in previous years, the Parish Council had made a donation to the Cricket Club to cover grass cutting costs and it was suggested that this might be included in an application.

**Action:** Clerk to send the Cricket Club a copy of the grant application form.



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## Minute

### FC30/25 **Grant application – West Somerset Citizens Advice**

Members noted that a grant of £1,000 had been requested to support assistance provided annually to an average of 20–30 vulnerable parishioners. The funding requested was to contribute to adviser costs. It was noted that Citizens Advice receives no central funding, but other local parish councils do provide support.

It was unanimously **resolved** to recommend to full Council that a grant of £250 be made, proportionate to the size of the Parish and the limited grant funding budget.

**Action:** Clerk to place on agenda for the next Parish Council meeting

### FC31/25 **Grant Application – Blue Anchor Toilets Community Interest Company**

Members noted that an amount of £6000 had been requested, and to date interim payments totaling £3,000 had been made.

There was a discussion about the original process by which £6,000 was included in the budget, earmarked for Blue Anchor Toilets Community Interest Company. Some members considered that the inclusion of £6,000 in the approved budget could reasonably lead the applicants to believe that the full amount would be forthcoming. The Clerk reminded members of the advice received from Somerset Association of Local Councils at the time the budget was set, that inclusion of a figure in the budget is not in itself authority to make payment, and a separate resolution is required.

The applicants had provided details of their income and expenditure for the year to date, and it was suggested that these did not support a need for the full amount requested as the Blue Anchor Toilets Community Interest Company had reserves of approximately £10000.

It was **resolved** to recommend to full Council that an additional £600 be granted, bringing the total grant to £3,600.

**Proposed:** Cllr Stabb **Seconded:** Cllr De’Ath

**Action:** Clerk to place on agenda for the next Parish Council meeting

### FC32/25 **Grants Policy**

The proposed amendments to the Grants Policy were reviewed. It was unanimously **resolved** to defer consideration of the amendments to a later meeting, in view of the ambiguity of some of the proposals.

**Action:** Clerk to place on agenda of next Finance Committee meeting.

### FC33/25 **Closing**

The Chairman declared the meeting closed at 6.55 pm.

Signed.....

Chairman Dated: 2025

Initialed.....