

Explanation of variances – pro forma

Name of smaller authority: [REDACTED]

County area (local councils and parish meetings only): [REDACTED]

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant:**

• variances of more than 15% between totals for individual boxes (except variances of less than £200);

• **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;

	2022/23 £	2023/24 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	55,513	62,684				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	31,850	31,850	0	0.00%	NO		
3 Total Other Receipts	2,255	1,043	-1,212	53.75%	YES		In 2022/23 the Parish Council received £625 in error, and a donation of £540 towards the purchase of a defibrillator. The remaining difference is due to changes in bank interest rates.
4 Staff Costs	8,819	7,143	-1,676	19.01%	YES		The Clerk left during the year and the Council was without a clerk for a short period whilst appointing a replacement on a lower spine point.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	18,114	12,533	-5,581	30.81%	YES		In 2022/23 exceptional costs incurred repainting bus shelter (£2,300), purchasing & installing defibrillator cabinet (£673), plus £625 received in error was returned. In 2023/24 £1,000 donation has been committed but not yet paid, MUGA floodlights have been switched off as not required & bus shelters not cleaned due to supplier issues (c£1,600 reduction in spending).
7 Balances Carried Forward	62,684	75,901				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	62,684	75,900				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments an	41,481	41,914	433	1.04%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable