



## OLD CLEEVE PARISH COUNCIL

### MINUTES OF THE FINANCE COMMITTEE MEETING HELD AT THE COLT HOUSE, LINTON, OLD CLEEVE TA24 6HT ON 8 NOVEMBER AT 2PM.

**Present:** Cllr Ensor (Chair), Cllr Johnson-Smith, Cllr Williams, Andrea Johnson (Clerk) and 1 representative of Roadwater Youth Club.

**F011/1124 Apologies for absence**

No apologies were received.

**F012/1124 Declarations of Interest/Dispensations**

None. Cllr Williams declared a non-pecuniary interest as a Director of the Blue Anchor Toilets Community Interest Company (BATCIC). It was noted that no charge had been made by Cllr Williams for the use of the premises for the meeting.

**F013/1124 Minutes of the meeting held on 22 July 2024**

Following a proposal by Cllr Johnson-Smith, seconded by Cllr Williams, it was **resolved** that the Chair should sign the minutes as a correct record of the meeting.

**F014/1124 Public participation**

None

**F015/1124 National Pay Award**

The revised national pay scales with effect from 1 April 2024 were noted.

**F016/1124 Grant application**

The application for a donation from Roadwater Youth Club was discussed. The representative from the Youth Club explained that they had previously tried to run the Youth Club with volunteers, but it had been difficult to maintain a continuous service, and this had adversely impacted on the children attending the club. It was therefore felt that the better option was to employ trained staff.

The Youth Club was asking the Parish Council to enter into a service level agreement for the calendar years 2025 – 2027 and commit to a £2,500 contribution for each of those years towards the cost of salaries and qualifications for the Youth Club. This commitment would provide other potential donors with assurance on the future of the Youth Club in the medium term and allow the Youth Club to secure other funding.

Following a proposal by Cllr Johnson-Smith, seconded by Cllr Ensor, it was unanimously **resolved to recommend** to the Parish Council that it establish a service level agreement for the calendar years 2025 – 2027 and commit to a £2,500 contribution for each of those years towards the cost of salaries and qualifications for the Youth Club.

Initialled.....

F017/1124 **Budget**

The proposed draft budget for 2025/2026 was reviewed and the following changes were agreed:

- provisions for the home-working allowance and the payroll services be listed separately from personnel costs for administrative reasons.
- The budget for administration and technology be reduced by £1,000.
- The training budget be increased to £2,000 as it was hoped to train a minimum of 4 councillors or volunteers to allow them to erect and take down the Speed Indicator Device
- The budget for ground maintenance be increased by £500 as it was proposed to request additional grass cutting services for 2025/26
- To make provision for the following potential donations
  - Blue Anchor Toilets Community Interest Company £6,000
  - Roadwater Youth Club £2,500
  - Roadwater Cricket Club £500
  - Old Cleeve Community Orchard £710.

Subject to these changes, it was unanimously **resolved** to recommend the draft budget to the Parish Council.

There being no other business the meeting closed at 3.38 pm.

Signed.....

Dated:

Initialed.....