

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2023" in Section 2 of 1 agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority:

Old Cleeve Parish Council

County area (local councils and parish meetings only):

Somerset

Financial year ending 31 March 2023

Prepared by (Name and Role):

Alison Flind, Clerk and RFO

Date:

31/03/2023

Balance per bank statements as at 31/3/23:

	31/03/2023	£	£
NatWest Current		2,846.0	
NatWest Reserve		37,856.8	
NatWest Ringfenced Reserve		22,511.7	
Unity Current		-	
Unity Reserve		-	
Unity Ringfenced Reserve		-	
			63,214.5

[add more accounts if necessary]

Petty cash float (if applicable)

Less: any un-presented cheques as at 31/3/23 (enter these as negative numbers)

	31/03/2023		
	2171	(30.00)	
	2237	(500.00)	
	2238	(500.00)	
	2239	(500.00)	
	2248	(500.00)	

[add more lines if necessary]

Add: any un-banked cash as at 31/3/23

(2,030.00)

500.0  
500.0  
500.0

1,500.0

Net balances as at 31/3/23 (Box 8)

62,684.5